

UNIVERSITY OF NORTH TEXAS SYSTEM  
FACILITY USE AGREEMENT

This Facility Use Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, by and between the University of North Texas System (“System”) and \_\_\_\_\_ (“User”) for the use of certain facility space at 1901 Main Street, Dallas, TX 75201.

User Contact: \_\_\_\_\_ Name of Event(s): \_\_\_\_\_

User Name: \_\_\_\_\_ Event(s) Date(s): \_\_\_\_\_

Address: \_\_\_\_\_ Event(s) Start Time: \_\_\_\_\_

Event(s) End Time: \_\_\_\_\_

System Facilities/  
Rooms Rented: \_\_\_\_\_ Room \_\_\_\_\_

Telephone: \_\_\_\_\_ Rental Fee: \$ \_\_\_\_\_  
per room/ per day

Fax: \_\_\_\_\_ Security Deposit: \_\_\_\_\_

Total: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Maximum Attendees: \_\_\_\_\_

Purpose of Event(s): \_\_\_\_\_

User’s payment of the Rental Fee and the Security Deposit, if any, and the signature of User’s Authorized Representative hereon shall constitute an agreement by User to be bound by the following terms and conditions:

Cancellation fees are as listed:

Notice of 48 hours or more – no charge

Notice of 24 hours up to 48 hours – 1/3 of rental fee will be charged

Notice of less than 24 hours – the entire rental fee will be charged





System assumes no responsibility for losses, damages and claims arising out of injury, damage or loss of its, any User's, or any vendor of an User's equipment or property brought onto or sent to the System premises. The User shall indemnify System, and System's agents, students and employees from any and all such losses, damages and claims.

The User further agrees to indemnify and hold harmless System, and System's agents, students, and employees against all claims, suits, liabilities, costs, damages and expenses (including reasonable attorney's fees) arising out of or in