

05.800 Service on Outside Boards

05.801 Outside Board. For the purposes of this Regents Rule, an outside board means the governing body of a corporate, civic, professional, social, or religious organization, whether for-profit or nonprofit and whether compensated or uncompensated.

05.802 No Conflict of Interest or Commitment. The primary responsibility of System Administration and Institution employees is the accomplishment of the duties and responsibilities of their respective positions. Service on an outside board is not permitted when a conflict of interest exists, when service is so substantial or demanding that it interferes with the employee's duties or responsibilities, or when service is otherwise in violation of these Regents Rules or System Administration or Institution policy.

05.803 Compensated Board Service and Non-Beneficial Service. Service on an outside board for which an employee is compensated and service that does not benefit the System Administration or an Institution must be on an employee's own time. If such service occurs during normal office hours, the employee must use vacation time, compensatory time, or other appropriate leave while providing the service and must obtain approval to use such leave in accordance with System Administration or Institution policy.

05.804 Uncompensated Board Service and Service to a Religious Organization. In accordance with System Administration or Institution policy and with supervisory approval, time spent on uncompensated service on a non-religious board may not require the use of vac



2. an exemption from notification requirements for any service on an outside board which is personal rather than professional in nature and which does not require time away from an individual's responsibilities as an employee, such as service with a neighborhood association; local, private, or parochial school; sports or recreation league; affinity group such as a garden club; or other similar organization;
3. written notice to employees of the potential risk of liability associated with outside board service and the need to evaluate those risks and obtain appropriate insurance or indemnification; and
4. a requirement that permission to serve on an outside board on behalf of the System, the System Administration, or an Institution as a function of an employee's position entitling the employee to seek representation and indemnification by the State of Texas shall not be effective unless approved by the Board.

Adopted: November 15, 2007  
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Revised: